

John Smith

Mrs. Hebert

American Literature

1 January 2014

Title of the Paper

The paper must be typed in Times New Roman OR Helvetica font, size 12, all the way through. Do not highlight, bold, or underline anything. Use italics to offset the title of a longer work of literature (novels, plays, collections of short works)- *The Crucible*, and quotation marks for short works (poems, short stories, articles)-"A Narrative in the Captivity."

Indent each paragraph by hitting the TAB key (it is already preset, you do not need to change anything). Double space all the way through. Do not insert any extra spaces between the parts of the essay. Margins must be one inch on all sides-they are usually preset as well, you do not need to change anything.

The last page of your essay must be the Works Cited page. Do not put any additional information on the Works Cited page. If your conclusion runs over a sentence or even a word on to a separate page, the Works Cited will go on the next page. It must have a page of its own.

MLA format requires a hanging indent for citations in the Works Cited page-if your citation is more than one line long, and drops down to the next line, hit the TAB key to indent the second and all consecutive lines to create an overhang (line one is aligned with the margin). See the next page for an example.

Works Cited

Author last name, Author first name. *Title of Play*. *Title of Textbook*. Edition. Editor's name.

Place of publication: Publisher, Year. Pages.